



Prince George's County Public Schools

Louis Wilson, Sr., Facilities Administration Building
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Upper Marlboro, MD 20772
Tel: 301. 952.6560 Fax: 301. 952. 6504

NOTICE OF AWARD Renewal No. 2

November 30, 2020

ArchSCAN, LLC
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Subject: RFP 062-16 Document Control Management

This contract is effective **through September 24, 2021.**

The Board of Education of Prince George's County is exercising its option to **RENEW** the current contract for one (1) year. This signed agreement is your consummation of the contract renewal. The terms and conditions set forth in the contract award remain the same.

The intent of the contract and renewal is to provide the Board with an expedited means of procuring supplies and /or services at the lowest cost. This contract is for the convenience of the Board and is considered by Purchasing Department to be a "Non-Exclusive" use contract. The Board does not guarantee any usage. The Board reserves the right to purchase any item/items listed in the price schedule submitted.

OLD ESTIMATED TOTAL VALUE OF THIS CONTRACT	\$768, 200.00
NEW ESTIMATED TOTAL VALUE OF THIS CONTRACT	\$768, 200.00

FOR THE BOARD OF EDUCATION OF PRINCE GEORGE'S COUNTY, UPPER MARLBORO, MARYLAND 20772-9983

SIGNATURE

Keith Stewart

NAME

Director of Purchasing and Supply Services

TITLE

12/04/2020

DATE



12/05/2020

SIGNATURE

DATE

Mark Fossett

NAME:

Associate Superintendent for Supporting Services

TITLE



12/05/2020

SIGNATURE

DATE

Barry Stanton

NAME:

Chief Operating Officer

TITLE

**Notice of Contract Award
RFP: 062-16 Renewal No.2**

Contract Pricing

Item	Description	Quantity	Unit	Unit Price
1	Standard Size Documents:			
	8.5"x5.5" (black & white scanning)	10,000	ea.	\$0.14
	8.5"x5.5" (color scanning)	10,000	ea.	\$0.14
	8.5"x11" (black & white scanning)	400,000	ea.	\$0.14
	8.5"x11" (color scanning)	400,000	ea.	\$0.14
	8.5"x14" (black & white scanning)	100,000	ea.	\$0.14
	8.5"x14" (color scanning)	100,000	ea.	\$0.14
2	Wide Format Documents:			
	11"x17" (black & white scanning)	100,000	ea.	\$0.14
	11"x17" (color scanning)	100,000	ea.	\$0.14
	17"x22" (black & white scanning)	25,000	ea.	\$1.30
	17"x22" (color scanning)	25,000	ea.	\$1.30
	22"x34" (black & white scanning)	20,000	ea.	\$1.30
	22"x34" (color scanning)	20,000	ea.	\$1.30
	24"x44" (black & white scanning)	50,000	ea.	\$1.30
	24"x44" (color scanning)	50,000	ea.	\$1.30
	24"x36" (black & white scanning)	100,000	ea.	\$1.30
	24"x36" (color scanning)	100,000	ea.	\$1.30
	30"x42" (black & white scanning)	30,000	ea.	\$1.30
	30"x42" (color scanning)	30,000	ea.	\$1.30
	30"x48" (black & white scanning)	20,000	ea.	\$1.30
	30"x48" (color scanning)	20,000	ea.	\$1.30
	36"x48" (black & white scanning)	20,000	ea.	\$1.30
	36"x48" (color scanning)	20,000	ea.	\$1.30

Contract Pricing

Item	Description	Quantity	Unit	Unit Price
3	Librarian Services:	All files		
	Task - 1	400	/hr.	\$ 63.55
	Task - 2	400	/hr.	\$ 50.00
	Task - 3	400	/hr.	\$ 28.50
	Task - 4	400	/hr.	\$ 28.50
4	Indexing Documents up to four fields:	1,750,000	files	\$ 0.10
5	OCR Requirements for Scanning:	1,750,000	files	\$ 0.01
6	Establishing Data Base File Structure for Project:	80	hours	\$ 50.00
7	Archiving Data (web base portal)	8	months	\$120.00
8	Archiving Data (external hard drive format, to include USB Keys and USB, external SATA drives) -- Provide total pricing for all estimated files in the Total Cost	1	terabyte	\$125.00
9	License Agreement if Applicable for Hosting the Data	All files	8 months	\$120.00
10	Other per PGCPD DCP	N/A		
11	Storage (provide total upload time and cost for storage)	30	Days	\$ 25.00
	PGCPD's Network (provide total upload time and cost)	100	Hours	\$ 50.00
	Primavera (provide total upload time and cost)	100	Hours	\$ 50.00
	Vendor's Web Based Portal (provide total upload time and cost)	100	Hours	\$ 50.00
	Contingency Allowance (to be reimbursed if unused)			\$ 10,000.00
	Negotiated Total Estimated Cost to Complete Project (including \$10,000 Contingency Allowance) Not to Exceed			\$615,647.50

Item Description	Monthly Fee	Total Value
Set Up and Customization (1 Time Fee)		\$114,252.00
AerieHub Subscription (1 Year)	\$1,650.00	\$19,800.00
Librarian Services (1 Year)	\$1,500.00	\$18,000.00
Training (3 One Day Training Sessions)	\$500.00	\$500.00

Total Projected Number of Hours to Complete Librarian Services: 8,750

Total Projected Number of Hours to Complete Project: 14,438

Hourly Cost to Complete Project: \$42.64